

### **Client Agency**

Michigan Criminal Justice Information Systems (CJIS) Policy Council

### **Participating IJIS Institute Staff:**

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### **Participating IJIS Institute Consultants and Firms**

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### **Dates Services Provided**

April 12-15, 2005

### **Overview of Technical Assistance Request**

In early 2005, the Michigan Criminal Justice Information Systems (CJIS) Policy Council submitted a request for Technology Assistance (TA) to the IJIS Institute. The purpose of the request was to assist the Council in creating a framework for the development of a CJIS integration strategic plan. Specifically, the CJIS Policy Council requested that the IJIS Institute meet the Michigan criminal justice constituents and provide them with a set of recommendations and best practices that can eventually be used as guidelines for the development of a strategic plan. It should be noted that the Council developed a strategic plan in 1999. As such, this TA engagement represents a continuation of the CJIS Policy Council's initial strategic planning effort.

### **Type of Technical Assistance Services Provided**

As part of the TA project, the IJIS Institute performed a site visit to East Lansing, Michigan, on April 12-15, 2005 and conducted a series of interviews and meetings with CJIS Policy Council representatives. Observations and recommendations from the site visit were presented in a TA report. As addendum to the TA report, the IJIS Institute also developed two supporting documents - a Reference Document and a Framework for the Michigan CJIS Integration Strategic Plan. The Reference document highlights in detail the justice organizations that participate in the CJIS Policy Council activities and the integration initiatives that are currently underway in Michigan. The Reference Document was created to provide readers with detailed background information on the status of the Michigan justice community at the time of the site visit.

The Framework for the Michigan CJIS Integration Strategic Plan was created as a guideline for the review and update of the 1999 Strategic Plan. The document, attached to this TA report as Appendix A, was derived from the SEARCH Roadmap for Integrated Justice". The IJIS Institute recommends that the CJIS Policy Council follow the SEARCH methodology and deliverable outline to review and update the strategic plan.

### **Observations and Recommendations Overview**

The CJIS Policy Council is currently in a transitional phase with key milestones around the corner - such as legislative changes and updated administrative rules. As the Council takes an advanced implementation focus, it is faced with a new fiscal environment, changing technologies, and new approaches in integrated justice information systems. To reflect and accommodate these changes, the CJIS Policy Council has undertaken the process of reviewing its strategic plan.

The IJIS Institute recognizes that the strategic plan developed by the CJIS Policy Council in 1999 is a good foundation for Michigan's continued integration initiatives. However, like all plans, the strategic plan is a dynamic document that should evolve with its environment. The general observation derived from the site visit is that the Council should not write a new plan. Rather, the Council should revisit the initial plan and build from its success. The updated strategic plan should focus on items that were not as prominent in the 1999 criminal justice environment, such as funding, outreach, standards, and the technical infrastructure. Additionally, the CJIS Policy Council should also revisit its organizational structure and operational activities.

The specific recommendations that are provided in the TA report can be summarized into eight general areas: governance; staffing; update strategic planning; issue resolution; standards development; infrastructure; funding; and outreach.

Each recommendation is described in great detail in the TA report. To obtain a copy of the report, please contact the IJIS Institute.

## **Contact Information**

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